



Ards Camera Club

STATEMENT OF CONSTITUTION AND RULES OF ARDS CAMERA CLUB

1. Name

The name of the Club shall be “Ards Camera Club”

2. Objects

The Club shall not be established or conducted for profit and the objects of the Club shall be to further the practice and advancement of the Science and Art of Photography in all its branches.

3. Membership

(a) Members of the Club shall be such persons as may be admitted to membership by the Committee.

(b) Honorary Life Membership – The Committee may admit as Honorary Life Member such persons as may have materially benefited the Club or the Art of Photography.

(c) A member may at any time resign his or her membership by notice in writing to the Honorary Secretary.

(d) Any member whose Annual Subscription remains unpaid two months after the beginning of the season to which the subscription relates shall cease to be a member. The Committee shall, however, have the right to wave this rule in special circumstances.

4. Fees and Subscriptions

(a) In respect of each year commencing in September, members shall pay an Annual Subscription as set by the Committee.

(b) Such other fees or deposits as may be decided on from time to time by the Committee may be charged for facilities made available to members.

5. Meetings

(a) The Annual General Meeting of the Club will be held at the discretion and agreement of the Committee, but will be held in either April or May of each year. Seven days notice of the date, time, place and Agenda shall be given to members.

(b) A Special General Meeting of the Club shall be held at the discretion of the Committee, and in any event, on a requisition signed by not fewer than 5 members of the Club. A meeting so requisitioned shall be held within 30 days of the receipt of the requisition. Seven days notice of the date, time, place and Agenda of a Special General Meeting shall be given to members.

(c) Motions or resolutions to be proposed at the Annual General Meeting must be in the hands of the Committee not later than 1st April each year.

(d) Voting at all meetings shall be by “Yes” or “No” if the Chair considers necessary, by a show of hands or by ballot. In the case of a tie the Chair shall have an additional or casting vote.

(e) Decision shall be by a majority of the votes from the members present. In the case of a Resolution involving the alteration of rules, such resolution to succeed must be passed by a majority consisting of at least two-thirds of the votes cast by members present.

(f) The ordinary business at an Annual General Meeting shall be the consideration of the audited accounts of the Club, the reports of the Committee, the election of office-bearers, members of the Committee and Honorary Auditors, the transaction of any business to which the Chair consents.

(g) The Honorary Secretary shall keep a record of all business transacted at General and Committee Meetings of the Club and of all attendances at Committee Meetings.

6. **Management**

(a) The business of the Club shall be managed by a Committee which shall consist of Chair, Vice Chair, Honorary Secretary, Honorary Treasurer and up to ten Committee members.

(b) The Committee shall meet as often as considered necessary, five to form a quorum. In the absence of the Chair a Chair shall be appointed from those present. It shall have the power to appoint sub-committees as may be found necessary and to define the duties as such. The Chair, Honorary Secretary and Honorary Treasurer shall be ex-officio members of all Committees.

(c) The committee shall have the power to create and fill such offices as may be found necessary and to fill any vacancy that may arise during the year.

(d) The Committee shall have the absolute authority on every question of order and shall be the sole interpreter of the rules of the Club. It shall have power to make Bye-laws as considered necessary and to alter such as occasion may arise.

(e) The Committee shall arrange lectures, demonstrations and when desired, Club outings and shall ensure that adequate equipment is supplied and maintained to further the objects of the Club.

(f) The Committee may expel from the Club or suspend from the privileges of membership for such a period as it may decide any member or honorary member who in the opinion of the Committee has contravened the rules or Bye-laws of the Club, or who in the opinion of the Committee, has acted in a manner detrimental to the interests of the Club.

7. **Trustees**

Ards Camera Club may appoint and may terminate the appointment of not less than three persons to act as trustees for the purposes of holding any monies or property belonging to Ards Camera Club. The title to all or any such real and/or personal property which may be required by or for the purposes of Ards Camera Club shall be vested in the Trustees who shall hold such property in trust for Ards Camera Club. The Trustees shall act under the consent of the Club as determined by a General Meeting and the members in General Meeting shall have power to fill vacancies among the Trustees.

8. **Indemnity**

Ards Camera Club will indemnify and keep indemnified every Officer, member or employee of Ards Camera Club from, and against, all claims, demands, actions and proceedings (and all costs and expenses in connection therewith or arising there from) made or brought against Ards Camera Club in connection with its activities, the actions of its Officers, members and employees, or in connection with its property and equipment.

The Treasurer may affect a policy of insurance in respect of the indemnity aforementioned.

9. **Dissolution**

If the Committee by a simple majority decide at any time that on the grounds of expense or otherwise it is necessary or advisable to dissolve Ards Camera Club they shall prepare a resolution and call a meeting of all members of the Camera Club who have power to vote. Not less than 21 days notice shall be given.

If such decision shall be confirmed by not less than two-thirds majority of those present and voting at such meeting the Committee shall have the power to dispose of any assets held by or in the name of Ards Camera Club.

Such resolution may give instructions for the disposal of any assets held by or in the name of the Association, provided that if any property remains after the satisfaction of all debts and liabilities, such property shall not be paid to or distributed among the members of the Camera Club, but shall be given or transferred to such other charitable institution or institutions having objects similar to some or all of the objects of the Camera Club as the Camera Club may determine by a simple majority.

10. **Equipment and Property**

(a) An inventory of all the Club's equipment shall be maintained by the Committee and no such equipment may be removed from the Club's rooms except with the permission of the Honorary Secretary or such other person as may be authorised by the Committee.

(b) Members using the Clubrooms shall be required to record such details as the Committee may consider necessary.

(c) Members shall take care of the Club's rooms, furnishings and equipment and may be held responsible for any damage they may cause thereto.

11. **Accounts**

(a) The financial year of the Club shall end on March 31 each year.

(b) The Honorary Treasurer shall submit to the Committee for approval accounts due by the Club.

(c) The Honorary Treasurer shall submit to the Annual General Meeting each year a Statement of the Club's Accounts certified by the Honorary Auditors.

12. **Visitors**

(a) Members may invite friends to the Club's Lectures, Demonstrations or Outings.

(b) Visitors to the Club's Rooms may not engage in any photographic process or use any of the Club's equipment without the permission of the Honorary Secretary who shall report to the Committee details of permission so granted.

13. **Exhibition of Rules**

A copy of these Rules shall be exhibited in the Club Rooms and on the Club website. Members shall make themselves conversant herewith.

14. **Validity of Rules**

These rules cancel all previous rules.

Dated: Friday, 26th April 2013